

## **Tiki Animal Rescue (“Tiki”) – Privacy Notice**

Tiki’s mission and purpose is to rescue and rehome animals. Whilst we have no interest in your personal information, in the course of achieving our mission, we may collect or have access to your personal information, being identifiable information about you, like your name, email, address, telephone number, bank account details etc.

### **How we collect your personal information**

Most personal information we collect from you is provided directly by you when you fill in an application form to adopt an animal, or contact us via email. We may also collect some information about you automatically when you visit our website, like your IP address and device type. More rarely we might collect personal information about you from other sources, such as publicly available materials or trusted third parties. We use this information to supplement the personal information we already hold about you in order to validate the personal information you provide.

Where we collect personal information, we’ll only process it to perform an adoption with you, or where we have legitimate interests to process the personal information and they’re not overridden by your rights, or in accordance with a legal obligation, or where we have your consent. If we don’t collect your personal information, we may be unable to provide you with an animal to adopt.

### **How we use your personal information**

First and foremost we use your personal information to facilitate the adoption of rescued animals. We might also use your personal information to communicate with you in relation to fund raising (upon which Tiki relies), and to support you in your adoption.

### **How we can share your personal information**

We will only disclose your personal information to regulators, law enforcement bodies, government agencies, courts or other third parties where we think it’s necessary to comply with applicable laws or regulations, or to exercise, establish or defend our legal rights. Where possible and appropriate we will notify you of this type of disclosure. Otherwise, we will only disclose your personal information to other people where we have your consent.

### **Retention**

The length of time we keep your personal information depends on what it is and whether we have an on-going need to retain it (for example, to comply with legal requirements). Once we no longer need it or are required to keep it, we’ll make sure it’s deleted or anonymised.

### **Your rights**

It’s your personal information and you have certain rights relating to it. When it comes to fund raising communications, you can ask us not send you these at any time – just email [tikianimalrescue@gmail.com](mailto:tikianimalrescue@gmail.com). You also have the right to know what personal information we hold about you, and to make sure it’s correct and up to date and to request a copy of your personal information or ask us to delete it.